

**PARISH/MISSION FINANCIAL REPORT**

**JULY 1, 2019 TO JUNE 30, 2020**

NAME OF PARISH/MISSION: \_\_\_\_\_

CITY: \_\_\_\_\_

**FINANCIAL REPORT DUE DATE: AUGUST 31, 2020**

Offertory (assessed) Donations: \_\_\_\_\_

Building (non-assessed) Donations: \_\_\_\_\_

Other (non-assessed) Income: \_\_\_\_\_

Operating Expense: \_\_\_\_\_

Net Income: \_\_\_\_\_

Total Assets: \_\_\_\_\_

Total Liabilities: \_\_\_\_\_

Total Net Assets: \_\_\_\_\_

Total Liabilities + Net Assets: \_\_\_\_\_

Person preparing this report:

Name: \_\_\_\_\_ Tel. No. \_\_\_\_\_ - \_\_\_\_\_  
(Please Print)

To the best of my knowledge, this report is true and complete.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_, 2020  
Signature of person preparing report

Signed: \_\_\_\_\_ Date: \_\_\_\_\_, 2020  
Signature of Pastor

Signed: \_\_\_\_\_ Date: \_\_\_\_\_, 2020  
Signature of Finance Chair

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## BANK ACCOUNTS

1. Report all checking accounts.

(A)	(B)	(C)
Account Number	Name of Bank/Financial Institution	June 30, 2020 Balance

2. Report all savings and investment accounts.

(A)	(B)	(C)
Account Number	Name of Bank/Financial Institution	June 30, 2020 Balance

If an account was closed or a new account established, note this information in column A with either (C) for (Closed) or (N) for (New), after savings type.

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## FIXED ASSETS

1. Was any real estate purchased or donated during the fiscal year reported?  
 (\_\_\_) Yes, (\_\_\_) No. *If Yes, provide description of purchased real estate and total amt.*

DESCRIPTION	COST
<b>TOTAL</b>	<b>\$</b>

2. Did the parish have any repairs or improvements costing \$15,000 or more during the fiscal year reported? (\_\_\_) Yes, (\_\_\_) No. *If Yes, provide description and cost.*

DESCRIPTION	COST
<b>TOTAL</b>	<b>\$</b>

## LONG TERM DEBT - (Loans Payable)

*Please attach copy of June 30<sup>th</sup> loan statement from lender.*

(A) Name of Bank or Institution	(B) Loan Date	(C) Initial Loan Amount	(D) Loan Balance as of 6/30/20	(E) Payoff Date
<b>TOTAL</b>		<b>\$</b>	<b>\$</b>	

**TOTAL DUE (Total of Columns D - Liabilities and Long Term Debt) \$ \_\_\_\_\_**

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## BINGO AND RAFFLES

1. (  ) Check here if the parish does not conduct bingo games or raffles.

If a parish does conduct bingo or raffles, reports must be submitted, quarterly, to the Office of the Secretary of State.

2. Provide Bingo-Raffles License Numbers for both Calendar Year 2019 and 2020.

2019 License Number: \_\_\_\_\_

2020 License Number: \_\_\_\_\_

3. From the LE-21, Quarterly Reports for the following four quarters, provide the following information, which is taken from Line 1.12 through Line 1.23 of the reports.

	Oct. 31, 2019 Report	Jan. 31, 2020 Report	Apr. 30, 2020 Report	Jul. 31, 2020 Report	Total
Period Covered:	(7/1/19 - 9/30/19)	(10/1/19 - 12/31/19)	(1/1/20 - 3/31/20)	(4/1/20 - 6/30/20)	Columns (A) thru (D)
	(A)	(B)	(C)	(D)	(E)
<b>Bingo Gross Receipts</b>					
<b>Pull Tab Gross Receipts</b>					
<b>Raffle Gross Receipts</b>					
<b>Total Receipts</b>	\$	\$	\$	\$	\$
<b>Total Fee</b>	\$	\$	\$	\$	\$

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## OTHER INFORMATION

### 1. PARISH CHARGE CARDS:

List the type of credit card, what bank, institution, etc. issued the card, how many cards were issued, and the credit limit for the type of card on hand.

(A)	(B)	(C)	(D)
TYPE OF CREDIT CARD	BANK, INSTITUTION, ETC.	NUMBER	CREDIT
MasterCard, Visa, Sam's, etc.	Bank One, US Bank Corp., etc.	Cards Issued	Limit

2. Total number of cards issued \_\_\_\_\_ - Total of Column (C).

3. Total credit limit for cards issued \$ \_\_\_\_\_ - Total of Column (D).